**Open Science Student Support Group – meeting agenda’s and notes**

September 9, 2020 – First meeting

Agenda:

* **Introductions**
* **Meeting structure: rounds, decision based on consent**
* **Basic structure of group:**
  + **Biweekly online sessions (~2 hours)**
  + **Online communication platform(s)**
    - **Private first: Slack?**
  + **First session: Week of Sept. 28?**
  + **5/6 sessions in the Fall 2020 semester**
* **Promotion:**
  + **Blurb sent through department mailing list**
  + **Email-to-email: supervisors/students**
  + **PGSA facebook group**
* **Organizer structure/communication channels**
* Topics for Fall 2020
* Structure of online sessions
* Community guidelines
* Anything else?

Meeting notes:

[insert notes here]

Action items:

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| --- | --- | --- |
| **What?** | **By when?** | **Who?** |
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